

# Carlton County

## Data Request Form

Requesting Party: \_\_\_\_\_ Date: \_\_\_\_\_

Are you the subject of the data you are requesting: \_\_\_\_\_

Email: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Preferred Contact method: \_\_\_\_\_

You do not have to provide any of the above contact information. However, if you want us to mail/email you copies of the data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, we will not be able to begin processing your request until you contact us.

I am requesting access to data in the following way :

Inspection

Copies

Both Inspection and copies

Please describe the data you are requesting:

**\*\* Return this completed form to the County Department Designee listed in Appendix IV of the Carlton County Data Practices Policy \*\***

**\*\* Pursuant to Minnesota law this data request may be subject to charges as outlined in section VII of the Carlton County Data Practices Policy \*\***

